

**RECORD OF PROCEEDINGS**  
**CAMBRIDGE CITY SCHOOL DISTRICT**  
**Board of Education**  
**Special Board Meeting**  
**Garfield Administrative Center — 11:00 A.M.**  
  
**July 29, 2024**

The Cambridge City School Board of Education met for a Special Board Meeting at 11:00 a.m. at Garfield Administrative Center on Monday, July 29, 2024.

**A. PRESIDENT’S PROCEDURES**

1. Call to Order

2. This meeting is a meeting of the Board of Education in public for purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

3. Pledge of Allegiance

4. Roll Call

Board Members answering the roll call were:

Members present were:

Mr. David Evancho  
Mr. Dave Gray  
Mr. Ron Miller  
Mr. Dave Peoples  
Mr. Steve Taylor

Also present were: Mr. Dan Coffman, Superintendent  
Mr. Ed Wright, Treasurer  
Mr. Dave Caldwell, Director of Business Operations

**B. RECEPTION OF VISITORS**

1. All visitors are asked to sign in if they wish to address the Board. It is the policy of the board to invite public participation in its meetings. However, to promote the efficient conduct of the board's business, the following limits are required.
2. A member of the public may speak no more than once on any subject and for no longer than five (5) minutes.
3. The total length of any or all audience participation at one given meeting shall not exceed one (1) hour.
4. Public participation may only take place during the time scheduled on the agenda – RECEPTION OF VISITORS.

**C. ADOPTION OF AGENDA**

**Motion and Roll Call**

**Resolution FY2025-006** On a motion by Mr. Gray and seconded by Mr. Miller, the Board moved to approve the Agenda and Addendum

Roll Call: Mr. Gray, aye, Mr. Miller, aye, Mr. Evancho, aye, Mr. Peoples, aye, Mr. Taylor, aye, Motion passed 5-0.

**D. COMMUNICATIONS**

No Communications

**E. ADMINISTRATIVE COMMENTS**

Mr. Coffman provided the Board with following updates: August 14<sup>th</sup>, 2024 is Opening Day for the Staff starting at 7:30a.m.; Distinguished HOF Ceremony is August 31<sup>st</sup>, 2024; Athletic HOF is September 5<sup>th</sup>, 2024 and meet the team night is August 15<sup>th</sup>, 2024

**F. OLD BUSINESS**

No Old Business

**G. TREASURER'S REPORT/RECOMMENDATIONS**

1. The Treasurer recommends the Board of Education approve the following minutes:

July 3, 2024 Special Board Meeting

2. The Treasurer recommends the Board of Education approve the following donation:

6/7/2024	\$ 100.00	Tim McBride Memorial Scholarship	Mike Andrews Jr.
6/25/2024	\$ 100.00	Tim McBride Memorial Scholarship	Mary E Pattison & Ann L Lynam
6/25/2024	\$ 100.00	Tim McBride Memorial Scholarship	Mary Ann Stephens
6/26/2024	\$ 100.00	Tim McBride Memorial Scholarship	David & Brenda Caldwell
7/3/2024	\$ 2,000.00	Tim McBride Memorial Scholarship	Peteris & Cherie Abuls Family Foundati
7/8/2024	\$ 100.00	Tim McBride Memorial Scholarship	Tyler & Kylee Bahas
7/8/2024	\$ 200.00	Tim McBride Memorial Scholarship	Thomas & Belinda Brady
7/8/2024	\$ 200.00	Tim McBride Memorial Scholarship	Jim & Stacey Tharp
7/8/2024	\$ 200.00	Tim McBride Memorial Scholarship	William & Beth Andrews
7/8/2024	\$250.00	Tim McBride Memorial Scholarship	Todd & Christie Marker
7/8/2024	\$250.00	Tim McBride Memorial Scholarship	Ed & Brenda Wright
7/8/2024	\$500.00	Tim McBride Memorial Scholarship	Richard & Judith Vance
7/8/2024	\$300.00	Tim McBride Memorial Scholarship	Anonymous
7/9/2024	\$1,000.00	Tim McBride Memorial Scholarship	Frederick & Denise McBride

### **Motion and Roll Call**

**Resolution FY2025-007** On a motion by Mr. Miller and seconded by Mr. Peoples, the Board moved to approve items 1-2.

Roll Call: Mr. Miller, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Gray, aye, Mr. Taylor, aye, Motion passed 5-0.

## **H. SUPERINTENDENT'S REPORT/RECOMMENDATIONS**

### **A. GENERAL BUSINESS**

#### **1. BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program Assistant Girls Basketball Coach 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it an who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program Assistant Girls Basketball Coach for the 2024-2025 school year with David Easterling. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

2. **SCHOOL PHOTOGRAPHER**

Approve Sarah Brown to be the photographer for Cambridge City Schools for the 2024 - 2025 school year.

3. **STUDENT ACCIDENT INSURANCE**

Approve the recommendation to award the student accident insurance for the 2024-2025 school year to Student Protective Agency, Mt. Vernon, Ohio and underwritten by Guarantee Trust Life Insurance Company.

4. **CORAS MEMBERSHIP**

Approve the membership to The Coalition of Rural and Appalachian Schools (CORAS) for the 2024-25 school year.

5. **RESOLUTION**

Approve an amended student calendar for Cambridge Preschool for the 2024-2025 school year.

6. **RESOLUTION**

Approve entering into agreements with Lifetouch for school photos and yearbooks for the 2024-2025 school year.

7. **BOARD OF EDUCATION RESOLUTION**

**WHEREAS**, the Board of Education has offered a contract to direct, supervise, or coach a pupil-activity program 8<sup>th</sup> Grade Football Coach 3319.22 of the Revised code; and

**WHEREAS**, no such employees qualified to fill the position has accepted it; and

**WHEREAS**, the Board then advertised the position as available to any individual with such a license who was qualified to fill it and who was not employed by the Board, and no such person applied for and accepted the position, and

**WHEREAS**, the District has identified a non-licensed individual; who meets the standards promulgated by the State Board of Education and who has been deemed by the Board to have good moral character and competence to direct, supervise, or coach the pupil-activity program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Cambridge City School District that the District enter into a contract to direct, supervise or coach a pupil activity program 8<sup>th</sup> Grade Football Coach for the 2024-2025 school year with Jeremy Tolbert (½ stipend) effective July 20, 2024. Compensation shall be fixed at the same amount as was offered to the District's licensed employees. The contract shall specify the compensation, duration, and other terms of employment, and that compensation shall not be reduced unless such reduction is a part of a uniform plan affecting the entire District.

**BE IT FURTHER RESOLVED THAT** the Superintendent and Treasurer are authorized and directed to take all steps necessary to enter into this contract, and to execute it on behalf of the Board.

8. **BUS ROUTES 2024-2025 SCHOOL YEAR**

Approve the bus routes for the 2024-2025 school year as submitted.

**Resolution FY2025-008** On a motion by Mr. Taylor and seconded by Mr. Gray, the Board moved to approve items 1-8.

Roll Call: Mr. Taylor, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Peoples, aye, Motion passed 5-0.

**Classified**

1. **RESIGNATION**

Approve the resignation of Waylon Mohler bus driver effective July 19, 2024.

2. **RESIGNATION**

Approve the resignation of Waylon Mohler as bus driver for Cats Summer Camp effective July 5, 2024.

3. **SUBSTITUTE BUS DRIVER**  
Approve Waylon Mohler as a sub bus driver for the 2024-25 school year.
  4. **DISTRICT-WIDE MEDICAL AIDE-LPN**  
Approve Jan Wheatley as the District-Wide Medical Aide-LPN position for 7 hours per day for the 2024-2025 school year to be paid per the negotiated agreement pending the appropriate paperwork. Days worked will be according to Board approved work calendar.
  5. **SUMMER CATS CAMP SUBSTITUTE BUS DRIVER**  
Approve Tim Gibson as a substitute bus driver for the Summer Cats Camp Program.
  6. **VAN ROUTE #10**  
Approve Jan Leeper for the Van Route #10 for 3 hours per day to be paid per the negotiated agreement. Days worked will be according to Board approved work calendar.
  7. **BUS ROUTE #42**  
Approve Shanna Surrarrer for Bus Route #42 for 5 hours per day to be paid per the negotiated agreement, Days worked will be according to Board approved work calendar.
  8. **DISTRICT - WIDE AIDE/CPS**  
Approve the following as a District-Wide Aide at CPS for 6.5 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.
- Devon Karl
9. **UNPAID LEAVE OF ABSENCE**  
Approve unpaid leave of absence for Christine Albaugh aide at CPS 8/29 – 30, 2024.
  10. **REGULAR COOK/CHS**  
Approve Shanna Coss as a cook at CHS for 3.5 hours per day to be paid per the negotiated agreement **pending the appropriate paperwork**. Days worked will be according to Board approved work calendar.
  11. **BUS DRIVER**  
Approve Mike McLaughlin as a bus driver for the Summer Cats Program to drive for a field trip to be paid at his regular rate of pay. (Time sheet to be provided)

12. **SUBSTITUTE SECRETARY**

Approve Elizabeth Nelson as a substitute secretary based on an as needed basis for the 2024-2025 school year **pending the appropriate paperwork.**

**Certified**

13. **RESIGNATION**

Approve the resignation of Marlo Barker teacher at CPS effective immediately.

14. **RESIGNATION**

Approve the resignation of Skylar Flynn teacher at CIS effective immediately.

15. **EXTENDED SERVICE**

Approve extended service of one (1) day **pending on completion of training.**

April Castello	Aaron Beatty	Lew Nicholas
Kitrina DuBois	Logan McCort	Shane Roberts
Mary Rich	Sean Byerly	Bob Mascolino
Kaylee Lenarz		

16. **LIMITED TEACHER CONTRACTS (ONE YEAR)**

Approve the following limited one (1) year teacher contracts effective the 2024-2025 school year pending the appropriate paperwork .

Evelyn Brenneman	STEM	CIS
Sarah Pittillo	1 <sup>st</sup> Grade	CPS

17. **SUBSTITUTE TEACHERS**

Approve the following as substitute teachers on an as needed basis pending the appropriate paperwork for the 2024-2025 school year.

Alauna Butler	Hunter Williams
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18. **SUMMER CATS CAMP SESSION 2 - AIDE**

Approve the following individual as a Summer CATS Camp Aide for the Cambridge School District for Session 2, funded by the 21st CCLC Grants, Summer Learning and Opportunity (Create/Expand) Grants (SLAOG), and/or ARP ESSER Grant for the 2024 summer program.

Angie Fulton

**Resolution FY2025-009** On a motion by Mr. Gray and seconded by Mr. Peoples, the Board moved to approve items 1-18.

Roll Call: Mr. Gray, aye, Mr. Peoples, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye, Motion passed 5-0.

**I. NEW BUSINESS**

No New Business

**J. BOARD RECOMMENDATIONS**

No Board Recommendations

**K. POLICY CONSIDERATION/ADOPTION**

No Policy Consideration/Adoptions

**L. REQUEST EXECUTIVE SESSION**

No Request for Executive Session

**M. NEXT MEETING**

DATE: August 15, 2024

TIME: 5:00 P.M.

PLACE: Primary

**N. ADJOURNMENT**

**Motion and Roll Call**

**Resolution FY2025-010** On a motion by Mr. Peoples and seconded by Mr. Gray, the Board moved to adjourn.

Roll Call: Mr. Peoples, aye, Mr. Gray, aye, Mr. Evancho, aye, Mr. Miller, aye, Mr. Taylor, aye Motion passed 5-0.

The meeting adjourned at 11:13a.m.



Mr. David Evancho, Board President



Mr. Ed Wright, Treasurer